

Sample Letter to a School Board Member

Dear (insert school board member's name):

I recently visited ColoradoSchoolGrades.com and learned that my child's school, (insert school name) earned a (insert school grade here). As a (pick one or both: community member /parent) of (insert number of children) in grades (insert grades), I'd like to learn more about what you are doing to ensure that (insert school name) is making improvements and enabling all students to achieve.

What is your plan to improve schools in our district? How are you implementing that plan? How soon will this plan be implemented and when do you anticipate seeing results?

Please contact me with more information to improve (insert school name) in our district. As a (pick one or both: community member /parent), I am willing to help, so please also let me know how I can support you in your efforts to improve our schools.

Sincerely,

Your name

Your address

Your preferred phone number

*You should expect to receive a response within 7 days. If you do not, be sure to follow-up.